



<i>Splendid</i> SPEAKING syllabus	Unit and Topic		Strategy 1	Strategy 2	Vocabulary topic	Language focus	
VOLUME 1: INTRODUCTIONS AND SMALL TALK 	Unit 1 Introductions with Impact	Lead-in	15-second introductions	Non-verbal communication	Education: collocations quiz	Intensifying adverbs	Practice task
	Unit 2 Make Effective Small Talk	Lead-in	Ice-breakers using the S.O.F.A. strategy	Active listening	Relationships: collocations quiz	Question forms	Practice task
	Unit 3 Answering Questions	Lead-in	Providing examples	Delivering S.T.A.R. stories	Work: collocations quiz	Word formation	Practice task
VOLUME 2: POWERFUL PRESENTATIONS 	Unit 4 Powerful Presentations	Lead-in	Captivate your audience (memorable introductions)	Essential signposting	Business: collocations quiz	Vague language	Practice task
	Unit 5 Working with Graphics	Lead-in	Using information graphics (graphs, charts, etc)	Describing photographs (people and locations)	Environment: collocations quiz	Language for describing trends	Practice task
	Unit 6 Spontaneous Talks	Lead-in	T.O.P. talks	Pause for effect	Travel: collocations quiz	Sentence structure in speech	Practice task